



COUNTY OF LOS ANGELES TREASURER AND TAX COLLECTOR

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 437
LOS ANGELES, CALIFORNIA 90012



MARK J. SALADINO
TREASURER AND TAX COLLECTOR

July 17, 2009

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TO: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

FROM: Mark J. Saladino
Treasurer and Tax Collector 

SUBJECT: **RELOCATION OF THE PUBLIC COUNTER**

This is to inform you that as a result of budget curtailments, our Public Counter in the lobby area, on the first floor of the Kenneth Hahn Hall of Administration, will be closed. However, counter services will be provided in Rooms 122 and 130. The new location is toward the center of the building and the two rooms have adjoining counters where staff will be able to assist taxpayers with their inquiries on both secured and unsecured tax issues. Signage with directions to the new location will be posted on the first floor. County Police on the first, second and fourth floors will be advised of this change.

During the peak periods of December 1st through the 10th and April 1st through the 10th, we will temporarily provide additional counter services in the lobby area to assist taxpayers with their tax issues.

We anticipate the move to be completed by August 1, 2009. If you have any questions, please contact me or Donna Doss, Assistant Treasurer and Tax Collector, at (213) 974-2077.

MJS:DJD:rc
ZipRelocation of Public Counter

c: Assessor
Chief Executive Officer
Executive Officer, Board of Supervisors
Auditor-Controller
County Counsel